

# EMPLOYMENT OPPORTUNITY

- Position:** **FAMILY DEVELOPMENT CONSULTANT**
- Department:** HEAD START/EARLY HEAD START
- Reports to:** HEAD START DIRECTOR
- Job Summary:** Under general direction, serve as internal program area consultant and responsible for all federal requirements in the area of Parent Family and Community Engagement (PFCE). Family and Community Engagement focuses on parent/family activities, including male involvement activities, family support services, case management, parent involvement, transition services and partnerships with community agencies to support parent and family goals achievement. Conduct oversight and consultation of the family partnership process and goals setting, referrals and outcomes tracking and accountability, including training and technical assistance social service staff; document, analyze, and report data; use data to recommend ongoing program/services continuous improvements; conduct monitoring (ongoing and annual self-assessment) of quality service delivery to families and program compliance, in accordance with Performance Standards, Head Start Act, Day Care Licensing, Agency Policies and Procedures, and any other applicable guidance, standards and/or requirements. Classroom Assessment Scoring System (CLASS) certification (Preschool) not required, but must be willing to attain within 12-months being in position; maintain CLASS certification on annual basis.
- Requirements:** Completion of four (4) year degree in social work, human services or early childhood/child development and two (2) years of work experience in social services and/or working with children/families; or equivalent combinations of training and/or experience. Must possess a valid State of Ohio Driver's License with reliable transportation, as position require frequent local travel and some out-of-town travel; Summit County residency within 12-months of employment; FBI, BCI, Child Abuse & Neglect, and Sex Offender Registry background checks required and conducted.
- Pay Rate:** \$20.71 – 25.92 per hour/Pay Grade 26  
(Commensurate with experience and qualifications)
- Benefits:** Medical, Life, Dental, Prescription, 403-b Retirement Plan with employer matching, Paid Holidays, Employee Assistance Program and other benefits as applicable to work classification (i.e. Education Release Time, Paid Breaks, etc.)
- FSLA Status:** Exempt
- Classification/Schedule:** Regular, Full-Time, Year-around (12-month)
- Posting Dates:** **05/24/2018 – 06/07/2018**
- Send Resumes/  
Applications to:** Akron Summit Community Action, Inc.  
Human Resources Department  
55 East Mill Street, Akron, Ohio 44308

**Must submit a completed Application for Employment for consideration**  
**Applications available online at [www.ascainc.org](http://www.ascainc.org) or at 55 East Mill Street, Akron OH**

Applicants selected for interviews will be contacted

**NO PHONE CALLS PLEASE**

Equal Opportunity Employer