

EMPLOYMENT OPPORTUNITY

Position:	CUSTODIAL WORKER
Department/Program:	Head Start/Early Head Start
Responsible to:	Facilities Coordinator
Job Summary:	Under general supervision, provides custodial work in assigned center(s); sweeps, mops, waxes floors; vacuums carpets; cleans and sanitizes restrooms; restocks paper items; washed windows, mirrors and furniture; empties trash baskets; mows grass; shovels snow; cleans grounds. Conducts mail delivery to Head Start/Early Head Start sites and other agency facilities, as directed. Performs other related duties as required.
Requirements:	Completion of secondary education with a minimum of six (6) months experience in custodial services and demonstrated physical fitness or equivalent combinations of experience and/or education. Possession of a valid State of Ohio driver's license and transportation; Summit County residency; fingerprint and background checks conducted.
Pay Rate:	\$10.12 per hour/\$809.60 Bi-weekly/ Pay Level 3, Hire Rate
Benefits:	Medical, Life, Dental, Prescription, Vision, 403(b) Retirement Plan with employer matching, Paid holidays, Employee Assistance Program and other benefits as applicable to work classification.
Classification:	Regular, Full-Time, Seasonal
FLSA Status:	Non-exempt
Posting Dates:	October 16, 2017 – Continuous until filled
Submit Resume/ Application to:	Akron Summit Community Action, Inc. Human Resources Department 55 East Mill Street Akron, Ohio 44308 OR, E-mail resume to resumes@ascainc.org

*This position is subject to Ohio Association of Public Schools Employees-Local 146 Participation
NO PHONE CALLS. Applicants selected for an interview will be contacted. Applications/resumes are kept on file for 6
months.

For employment opportunities and other agency information visit

www.ascainc.org

At-will Employment

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